DEPARTMENT OF JUSTICE OFFICE OF THE ATTORNEY GENERAL HIGHWAY SECTION/WESTERN OFFICE

Records Retention and Disposition Schedule

The Records Retention and Disposition Schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records of the

HIGHWAY SECTION/WESTERN OFFICE

do not and will not have further official use or value for administrative, research, or reference purposes after the respective retention periods specified herein. The N.C. Department of Cultural Resources consents to the destruction or other disposition of these records in accordance with the retention and disposition instructions specified in this schedule. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. Public records including machine readable records not listed in this schedule are not authorized to be destroyed. The

HIGHWAY SECTION/WESTERN OFFICE

agrees to destroy, transfer or dispose of records in the manner and at the times specified herein. This schedule is to remain in effect until superseded.

APPROVAL RECOMMENDED

Judy E. Smith, Chief Records Officer

Department of Justice

William S. Price, Jr., Director Division of Archives and History

APPROVED

Lacy H. Thornburg, Attorney General

Department of Justice

Patric Dorsey, Secretary

Department of Cultural Resources

This schedule was modified to comply with the provisions of the General Schedule for State Agency Records, effective October 1, 2000 Remaining items retain the original data shows between

DEPARTMENT OF JUSTICE OFFICE OF THE ATTORNEY GENERAL HIGHWAY SECTION/WESTERN OFFICE

ITEM 14299. ACTIVE CASE FILE.

Records concerning each active case assigned to this section. File includes correspondence and all legal working papers used in preparing and presenting each case.

DISPOSITION INSTRUCTIONS: Transfer all case files to appropriate state agency for disposition upon final completion in office.